

**Meeting Minutes  
General Meeting  
BHS Band Parents Association (BBPA)  
February 4, 2009**

The President, Robin Duclos, brought the meeting to order at 7:05 P.M.

The presentation from the general meeting is included as file, BBPA\_General\_Mtg\_Feb\_2\_2009.pdf.

The following information gives limited notes on the discussion that took place through-out the meeting.

**The motion was made and accepted to accept the October 2008 General Meeting Minutes.**

**The motion was made and accepted to adopt the February 4<sup>th</sup> BBPA General Meeting agenda.**

**Financial Review:**

The Dec 31 2008 Profit and Loss Statement and 2008 Marching Season Performance against Budget were enclosed in the meeting handouts.

**2008 Marching Season Actual Expenses vs. Approved Budget:** The expenses were reduced to keep the cost per student at or below the approved budget. The actual Marching Band expense was \$27 699. The instructors are employed by the school, and then the BBPA gifts back this same amount to the school to pay for them. The cost of drill and music was ~\$5,000.

**Financial Summary 2008/09 School Year:** YTD income is ahead of YTD Expenses. We may not be able to maintain this. There were no expenses for Concert Band other than \$750 for repairs, and credits left over from marching season to be moved over to cover student concert fees. There were no other expenses incurred for Concert, Jazz, or Pep band.

**Balance Sheet:** The Balance Sheet shows what's in the bank account, restricted and unrestricted funds.

**2007 IRS Form 990:** Line 9a shows Gross Revenue for 2008 = \$917,000. Line 9b shows Expenses for Fundraisers= \$857,000. Line 17 shows total expenses = \$115,000.

**Fundraising:** Net profit on Bingo should be 12%. Concessions profit should be about 34%, Candy profit should be about 50%. We will be watching this more closely in the future.

**January 21, 2009 BOD Report from the President:** All program budgets have been reduced to keep the cost per student to be the same as the approved budget. In the approved budget, we assumed more kids than we actually had sign up. The approved budgets from October have been reduced. Example: Winter Guard actually has 7 girls. The approved budget planned on 10 girls. During the January Board of Director's meeting, the Board went through the budget line by line and approved reductions. The approved reductions are included in the President's report for information only. In the Winter Percussion Budget, the WGI fees were eliminated because they are not required to compete in the State competition. You have to pay if going to a national completion, but we are not doing that this season, therefore not required.

**Recognitions:**

Jim Lyon was recognized for opening his shop to repaint all percussion racks. He was awarded the "Tinker Toys" award.

Kristy Shanks was awarded the "Powder Coat" award for helping paint and bake all the equipment. Kristy has a freshman in Winter Percussion.

Mike Foresee was awarded the "Website to the Rescue" award for helping to create our new website. It's coming!

Kim Fairchild was awarded the "Bingo Perseverance" award for helping to get Bingo going again. (See Bingo update in packet). Karen renegotiated the lease on another location, set up teams. Angie, Bryan Schappell, and Carol Spicer also helped with Bingo. All adults are asked to attend the Secretary of State Bingo Training.

#### **Update on Bingo Investigation:**

The City of Thornton Police Department completed their audit. They confirmed the discrepancy. The Police Department is continuing through the process of investigation. The five year discrepancy = \$200,000. As a result, the BBPA is tightening down our financial processes, checks and balances.

In January 2009, the Bingo total profit was \$920.29 (shown as \$1154.20 in handout). The projection was \$2800/month. There is a monthly cost of \$546 per month to pay for electronic "Teds" that has not been paid yet. Looking at our history, 1<sup>st</sup> quarter is generally the slowest and 4<sup>th</sup> quarter is the best. We don't know how the current economy will affect Bingo. It seems reasonable to wait until 1st quarter is complete before we panic. Kim and Angie are watching the results. We will be trying to increase our marketing, including putting out flyers at laundromats, community centers, etc. Ted Manley will help with this, and an ad in the Enterprise. Keep in mind that anyone can come.

We have a new opportunity to run the Sunday afternoon session from 1 to 3 P.M. This was previously run by the Broomfield Rotary Group. During the last three months, the average attendance was 55 to 90 people per session. Our intent would be to build on these people. Possibly get clients to come two nights.

Currently we have 5 teams. We would like to have 8 teams, with 9 – 10 people per team, and each team would work once every four weeks. This is 40 adults and 40 kids. We talked about if folks would be willing to work every 3 weeks if eight teams could not be formed. All families will be polled to see who would prefer working Sundays or Thursdays. We would also poll the more inactive members. The intent is that all families should participate in Bingo year around, rather than just when the kids are signed up for the seasonal program. Enough volunteers were secured to start bingo on Sunday, February 8<sup>th</sup>!

Jim Admire donated a printer to be used at Bingo. Now we need a computer with wireless internet connection. An email will be sent out asking for a laptop donation. (Only wireless needed, no programs)

**Trailer update was included in the meeting handouts as well.**

#### **Updates to Bylaws:**

The updated Bylaws were sent out to the BBPA members by email.

**MOTION: The motion to approve the Bylaw revisions was made and approved.**

#### **Nominating Committee:**

The Second VP (volunteer coordination) chairs the Nominating Committee. Two Members at Large are also on the committee. The committee will meet a couple of times. They will determine who is adequately trained and who is interested, then create bios for each candidate. The list of candidates will be presented in March and elected in April. If you are on the Nominating Committee, you cannot be elected. Dave Hampel and Brian Schappell were volunteered for the Nominating Committee.

**MOTION: A motion was made to accept Karen, Dave, and Brian as the Nominating committee. The Motion was accepted.**

### **Band Director's Report:**

**Concert Band:** This year we will not be in the CBA Northern Festival. Instead, on March 2<sup>nd</sup>, we will be at Metro State, which is the alternate site. The Festival is already paid for. The Band has been working on the music since January. April 15<sup>th</sup> or 16<sup>th</sup> will be the CHSA festival in Loveland.

**Wind Ensemble:** Consists of the top 2 players in each section. Working to get entire band to 1's (Superior). Mr. Kreeger is hoping the Wind Ensemble will help to get the entire Band's rating to Superior. Last week the Wind Ensemble had a good rehearsal. The Ensemble plays more challenging music. Each player is more exposed. Now the players are one of one rather than one of eight.

**Jazz Band:** The Jazz Band is auditioning for a State Farm performance.

**BHS website.** Shows Activities/Band calendar. It is updated with all but Saturday practices. Thanks to Mike Forsee.

**Future for Band/Orchestra** looks good. Up until this year, Birch/Emerald/Kohl Elementary only had Band at recess or before school. This was only done in Broomfield, not in Boulder. Starting next year, the schools are going to put Band back into the schedule. Mr. Kreeger mentioned some bumps that he is working through with the new Drum Line instructors: the instructors have to learn the Broomfield program standards.

**Pep Band:** At the last game, we had a Sax quartet playing the Beachboys "Fun, fun fun". A great time! To letter in Pep Band, the student has to be at 3 out of 4 games. Mr. Kreeger says the kids have a great time betting on the winning point differential: win a candy bar!

**2010 trip:** Considering a trip to Orlando last weekend of February 2010, preferably during a 3 or 4 day long weekend. Disneyworld offers an Education Program. The current estimate with 55 kids is \$1594/person for 5 days. This is for February 25 – March 1<sup>st</sup>.

**Student Band Board is organizing** "Capture the Flag" on Tuesday 2/10 after school, for 1.5 hrs. Ted Manley volunteered to be the parent in charge.

**The BBPA General Meeting was adjourned at 8:05 P.M.**